

# Leadership Qualities

## Competence

- be prepared
- be informed
- advocate planning
- build consensus
- be open to new ideas
- know roles and responsibilities

## Character

- be consistent
- treat others equitably
- show humility
- be honest and open
- practice diplomacy
- fulfill all commitments
- be sensitive to other's needs and opinions

## Communication

- share your vision
- emphasize the positive
- listen effectively
- state expectations clearly
- summarize others' points of view
- promote teamwork

## Commitment

- subordinate personal agendas
- be reliable and follow through
- stand behind group decisions
- set an example
- demonstrate commitment through participation

## Recognition

- recognize involvement
- promote teamwork
- identify member strengths and match appropriate skills
- support volunteers' efforts
- share the credit for success
- challenge others to grow personally and professionally

